



MyMortgage

Options, Advice, Service and Price

Guide to downloading Westpac Statements using Online Banking

1. Log into Westpac Online Banking at www.Westpac.co.nz
2. When you log in, you will see your list of accounts and balances
3. Select the account you wish to download statements for
4. Once in the account, on the right-hand side, select Download Statements
5. You can then select the appropriate time period (at least three months of statements)
6. Click on each statement to download to your computer
7. The statements will now be saved in your Downloads, and you can attach these to an email and send to us.

The screenshot shows the Westpac online banking interface. On the left is a sidebar with navigation icons for Accounts, Pay & Transfer, Timeline, and Payees. The main area displays a 'Contactless PIN Limit Increase' notification. Below the notification is a list of accounts under the heading 'All:'. On the right side of the account list, there are buttons for 'Pay / Transfer', 'From here', 'To here', 'Export transactions', and 'Download statements'. Below this, there are sections for 'Transactions' and 'Account details' with search and filter options.

The screenshot shows the 'Download statements' dialog box. It has a 'Timeframe' section with 'From' and 'To' date pickers. The 'From' date is 24 Apr 2019 and the 'To' date is 23 Apr 2020 (today). There are 'Cancel' and 'View statements' buttons. Below the buttons is a list of statements to be viewed/downloaded, including dates and statement numbers.

Statement Date	Statement Number	Statement Type
17 Apr 2020	No. 41	Bank statement
19 Mar 2020	No. 40	Bank statement
19 Feb 2020	No. 39	Bank statement
17 Jan 2020	No. 38	Bank statement
19 Dec 2019	No. 37	Bank statement
19 Nov 2019	No. 36	Bank statement
18 Oct 2019	No. 35	Bank statement

Please don't hesitate to contact one of the team if you need a hand or have any questions.